

**OFFICE OF THE PRINCIPAL**  
**Govt. ITI, Swarghat, DISTT. Bilaspur (HP)**

E-mail:- [itiswarghat@yahoo.co.in](mailto:itiswarghat@yahoo.co.in)

[www.itiswarghat.edu.in](http://www.itiswarghat.edu.in)

Sent through email to:

1. M/s Amaravati Traders, 69-b-5, Main Market Bilaspur H.P 174001 (REGD. POST)
2. Modern communication Shop no 69-A, Main Market Bilaspur H.P. 174001 (REGD. POST)
3. Vedik Sales Solution Vill. Nihal Near HRTC Workshop Bilaspur H.P. 174001  
(vedicsalessolutions@gmail.com)
4. Bharat Industrial Equipments Vill. Nihal Near HRTC Workshop Bilaspur H.P. 174001  
(bharatindustrialequipmest@gmail.com)
5. Varun Trading Company, V.P.O Barthin, Teh. Jhundutta, Distt. Bilaspur H.P. 174029  
(varunharvoranged@gmail.com)
6. Tirupati Engineers Corporation, Village Mehan P.O. Chandpur, Distt. Bilaspur H.P. -174004  
(Email: tec.bilaspur@gmail.com)

**LIMITED TENDER DOCUMENT**

**LIMITED TENDER DOCUMENT**

(Terms & Conditions)

For Items details please see "List of Items"

**Principal**

**Government Industrial Training Institute Swarghat**

**Distt. Bilaspur, Himachal Pradesh**

**E- Mail:- [itiswarghat@yahoo.co.in](mailto:itiswarghat@yahoo.co.in)**

**General Information**

1	Tender Document	Limited called by post & email
2	Last Date for submission of Tender	As mentioned on list of item (Hard Copy only)
3	Date of Opening of Tender	As mentioned on list of item (Hard Copy only)

	Items Schedules	Schedule No	Remarks
1.	As mentioned on list of item	As mentioned on list of item	Check list of Items attached separately

OFFICE OF THE PRINCIPAL  
GOVT. ITI SWARGHAT  
Distt. Bilaspur, HP-174011  
E-mail: itiswarhat@yahoo.co.in

File No. : ITI/SGT/STORE/2024-25/- 7772 - dated-31/8/24

**Tender Form (Technical Bid)**

**Tender Subject : Supply & Fixing of Air Conditioning at Govt. ITI Swarghat, Distt. Bilaspur H.P.**

1	Name of Bidder	
2	Address of the Bidder	
3	PAN Number of the Bidder (To be supported with the relevant documents)	
4	GST No. of the Bidder (To be supported with the relevant documents)	
5	Name of the Proprietor/Partner/ Director/ Authorized Person of the Bidder.	
6	Contact No.	
7	Email	
8	Experience Details (To be supported with the relevant documents)	
9	Tender Document Cost Details (In the form of <b>Demand Draft Only</b> )	DD No. .... Dated ..... Amount in Rs. 300/-
10	EMD Details (In the form of <b>DD/FDR</b> duly Pledged in the name of Principal Govt. ITI Swarghat)	DD No. .... Dated ..... Amount in Rs.10,000/-

Sealed tenders in **Double Bid Envelope System** are invited on "**Prescribed Tender Form**" for : **Supply & Fixing of Air Conditioning at Govt. ITI Swarghat, Distt. Bilaspur H.P** on or before **25/09/2024 up to 2:00 PM**. Tenders received after last date and time i.e. 25/09/2024 up to 2:00 PM shall not be entertained. The envelope containing tenders must be addressed to undersigned and must have marked as "**Supply & Fixing of Air Conditioning at Govt. ITI Swarghat, Distt. Bilaspur H.P**" and "**Not to be opened before 25/09/2024, 03:00 PM**".

Tenders will be opened on **25/09/2024 at 03:00 PM** at Principal Office in the presence of bidders or their authorised representatives who may want to present. In case of Holiday on that day bids shall be opened on the next working day at same time & schedule.

**Term & Conditions:**

**1 Eligibility for Bidders to Qualify Technically :**

- A) The bidder must have to submit experience certificate of last three financial years regarding Satisfactory Supply/Work execution of similar nature to some Govt./Semi Govt. Organization or State/Central PSU of at least Rs. 1.00 Lacs.
- B) The bidder has to submit an earnest money of **Rs. 10,000.00** (Ten thousand only) in the shape of DD/FDR only duly pledged in favour of **Principal Govt. ITI Swarghat** , Distt. Bilaspur HP. EMD of unsuccessful bidders will be returned after finalizing the tender. The EMD of successful bidder will be adjusted for Performance Security and will remain in custody of undersigned till completion of work awarded. In case any bidder withdraw his offer after submission of tender undersigned may forfeit the EMD/Performance Security in full. The bidders who have been exempted from submission of EMD/Performance Security will have to submit such documentary proof issued by competent authority.
- C) Copy of GSTIN of Bidder.
- D) Copy of PAN of Bidder.
- E) Non-Refundable Tender Document Cost in the Shape of Demand Draft only of Rs. 300/- (Rs. Three hundred only) in favour of **Principal Govt. ITI Swarghat, Distt. Bilaspur HP-174011** payable at Swarghat.



## 2 Preparation of Bids and Submission :

- A) Bid for the tender should be submitted in two sealed envelopes placed inside a main sealed envelope. The envelopes inside main envelope should contain the following:

Envelope	Marked on the Cover	Contents of Envelope
Main Envelop	Subject of Tender	Envelop-I+ Envelop-II
Envelop-I	Technical Bid	Should contain Tender Document Cost in original. Should contain EMD in original. Should Tender Form-Technical Bid with all pages of Term and Conditions with signature on each page.
Envelop-II	Financial Bid	Rates should be quoted in the prescribed Tender Form-Financial Bid Format only with signature on each page.

The **Technical Bid** should be submitted along with the proof of Cost of Tender Document, Earnest Money Deposit, Experience Certificate, Copy of GSTIN, Copy of PAN. The **Financial Bid** on prescribed format only. Each should be kept in a separate sealed cover. Both the bids should be kept in another sealed cover addressed to the **Principal Govt. ITI Swarghat, Distt. Bilaspur HP-174011.** and must bear the address of the Bidder, Subject of the Tender, Date and Time of the opening of the same. The inner envelopes should be superscripted with name of Bidder, Subject of the Tender & whether the envelope is containing "**Technical Bid**" or "**Financial Bid**".

- B) The rates should be quoted in **Financial Bid** only ***both in words & figures.***

## 3 Evaluation of Tender :

- A) The Financial/Commercial bids of only those bidders will be opened who will technically qualify. Decision of Tender Opening Committee in this regard will be final and binding upon the bidders.

- B) The order will be placed to lowest rate quoted bidder on

consolidate basis.

**5 Time for Supply of Material :**

The material has to be supplied within **30 Days** after issuance of Supply order.

**6 Penalty Clause :**

A penalty of 2% on billed amount will be imposed for late delivery or completion of work per month maximum up to 10%. In case of late delivery or work completion for more than 5 months the work may be awarded to second lowest bidder and the extra amount paid to second bidder/new supplier will be deducted from first bidder/old supplier.

**7 Delivery & Installation :**

The rates quoted should be F.O.R. at Govt. ITI Swarghat Campus.

**8 Specifications :**

Work should be strictly in accordance with specifications mentioned in tender/work order, any defective or substandard material/work will be rejected in whole and supplier/contractor has to take back the rejected material or rectify the work at his own cost.

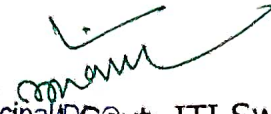
**9** All the pages of the tender document should be duly signed and stamped by the bidder.

**10** The offer from bidder side will be remain valid/open for 90 days from the opening of tenders.

**11 Jurisdiction/Signing of Tender/Agreement :**

Conditional tenders or tenders without Document Cost/ or Tenders without EMD or tenders not submitted on prescribed Performa will not be entertained in any respect and will be rejected straightway. The undersigned reserves the right to reject any or all of the tenders without assigning any reason. No separate agreement will be executed, this tender document will be treated as agreement between both supplier and buyer. In any dispute all the decisions made by undersigned will be full and final and would be binding upon the supplier/bidder. All disputes are subjected to Bilaspur H.P.

jurisdiction only. The bidder must sign each page of Prescribed Tender Form and duly signed and stamped with seal at designated places. All documents enclosed must be self attested by the bidder.

  
Principal Govt. ITI Swarghat  
Govt. Industrial Training Institute  
Swarghat, Distt. Bilaspur (H.P.)  
DDO Code-222

**Declaration :**

**This is to certify that I/we have carefully read the contents of the tender document and fully understood all the term and conditions therein and undertakes myself/ourselves to abide by the same.**

Signature of Bidder  
with Date & Seal